



# Kennebunk Beach Improvement Association

## 2012 KBIA Counselor Application

*Please complete this application and return by mail to*

*Counselor Program Coordinator, P.O. Box 707, Kennebunk, ME 04043 or send it electronically to CPC@kbia.net.*

I am applying for the position of:  Junior Counselor (ages 15-17)  Senior Counselor (age 18+)

Certifications (please attach a copy)  WSI  US Sailing level 1

*All counselors with certification will be given priority in hiring to work at the waterfront and at the pool.*

**PLEASE NOTE:** Junior Counselors under the age of 16 must have a Maine State Work Permit. To request this form, please contact the Kennebunk Superintendent of Schools, 87 Fletcher Street, Kennebunk, ME 04043 or call (207) 985-1100. According to Maine state law, KBIA must receive a valid work permit in order to pay employees under the age of 16; until KBIA receives this permit, all work will be considered volunteer hours.

Full Name:  Nickname:  Age as of 6/15/12:

Date of birth:  Grade in 2011-2012:  School attended in 2011-2012:

I have prior experience as a KBIA Counselor or CIT.

### WINTER CONTACT

Street:  City:  State:  Zip:   
Home Phone:  Cell:  Parent Cell:   
Email:  Parent Email:

### SUMMER CONTACT

Street:  City:  State:  Zip:   
Home Phone:  Cell:  Parent Cell:   
Email:  Parent Email:

Please identify the weeks for which you are registering :

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Week 1 (June 25-29) | <input type="checkbox"/> Week 4 (July 16-20)       | <input type="checkbox"/> Week 7 (August 6-10)  |
| <input type="checkbox"/> Week 2 (July 2-6)   | <input type="checkbox"/> Week 5 (July 23-27)       | <input type="checkbox"/> Week 8 (August 13-17) |
| <input type="checkbox"/> Week 3 (July 9-13)  | <input type="checkbox"/> Week 6 (July 30-August 3) |  |

While not guaranteed, we will make every attempt to match Counselors with his or her interests and skills. Please identify four or more classes or programs to which you would like to be assigned:

- |                         |                         |
|-------------------------|-------------------------|
| 1. <input type="text"/> | 3. <input type="text"/> |
| 2. <input type="text"/> | 4. <input type="text"/> |



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## 2012 KBIA Counselor Application / 2

**Counselors must attend the full orientation weekend (Saturday, June 23, and Sunday, June 24).**

*All counselors who can attend Orientation Weekend will be given priority in hiring.*

I will attend the entire Orientation Weekend (Saturday, June 23, and Sunday, June 24)

I can only attend a portion of Orientation Weekend (Saturday, June 23, and Sunday, June 24)

*Please attach an explanation to your application if you are unable to attend all of Orientation Weekend, indicating both the reason and what, if any, portion of the orientation you can attend.*

**KBIA has many volunteer opportunities for Counselors. Please indicate the events for which you are able to volunteer:**

Road Race (Sunday, July 8)

Seaside Celebration (Saturday, July 21)

July Awards (Saturday, July 21)

Cove Swim (Saturday, Aug. 4)

Bonfire/Beach Clean-Up (Friday, July 20)

Reid Sacco Family Regatta (Sunday, Aug. 5)

August Awards (Saturday, Aug. 18)

**KBIA 2012 Counselor Requirements (please check one):**

I'll fulfill CPR/First Aid certification\* requirements prior to June 23. Copies must be sent to KBIA.

I'll fulfill CPR/First Aid certification requirements during KBIA Orientation Weekend, June 23-24.

*\* KBIA recognizes both Red Cross and American Heart Association certifications.*

**Please attach a separate sheet with one paragraph for each of the following points:**

1. Please tell us about your previous experiences at KBIA, such as CIT/Counselor participation, class experiences, or awards you have received.
2. Please tell us about your previous experiences from other organizations that relate to your areas of interest at KBIA; for example, educational, volunteer, professional, or personal experiences.
3. Please list or attach copies of any certifications or achievements.
4. If you haven't worked at KBIA before, please list two people we can contact for recommendations that relate to your areas of interest at KBIA.

### STATEMENT FOR EMPLOYEES UNDER AGE OF 18:

*KBIA employs young men and young women starting at age 15 when they typically complete their first year of high school. As they are still developing emotionally, it is important to involve their parents when appropriate. KBIA expects parents of employees to support the values that KBIA has promoted for over 100 years. KBIA will contact parents of employees under the age of 18 when an issue arises that requires the Executive Director's involvement. Examples are failure to show up for work, significantly underperforming, safety issues, etc. We at KBIA hope that by communicating with the family of employees under the age of 18 that positive growth can result and that the family supports any necessary actions. KBIA will only contact parents of its employees over the age of 18 with the consent of the employee.*

**By signing below, you are indicating that you have read and understand all of the application requirements.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Contact number/Email: \_\_\_\_\_ Date: \_\_\_\_\_  
*(if under 18 years old)*

*You will receive an email confirmation of your application within seven to ten business days upon its arrival. The deadline for applications considered for the initial hiring is March 15 and applicants will be notified by April 15. It is possible that selective positions will still remain after April 15, so please inquire if you will be applying late. We give priority to those with previous KBIA work experience, those who have completed the KBIA CIT program, those who can attend Orientation Weekend, and those with either US Sailing level 1 or WSI certification. Applicants with appropriate backgrounds in certain programs will be given priority. If you have any concerns or questions, please contact Martin Lodish at mlodish@kbia.net.*